STANDING ORDER & GIFT AID DECLARATION

Details of donor

Title: _____ Forename(s): _____

Surname: _____Tel: _____

Address: _____

_____ Post Code: _____

PAY: City Circle £ _____ (in words) each month from _____ and debit:

Account number	Bank Sort Code	Account Name
__ __ __ __ __ __ __ __	__ __ __ __ __ __	_____

To Manager (Your Bank Name): _____

Bank Address: _____

_____ Postcode: _____

City Circle account details: NatWest Bank, Account no.: 71008039, Sort Code: 50 00 00

Declaration

I want the City Circle to treat the enclosed donation of £ _____ and/or all donations I make from the date of this declaration until I notify the City Circle otherwise as Gift Aid donations.

Signature: _____ Date: _____

Notes

1) You can cancel this standing order and/or declaration at any time by notifying the City Circle.
2) You must pay an amount of income tax and/or capital gains tax at least equal to the tax that the City Circle reclaims on your donations in the tax year (currently 28p for each £1 you give).
3) Please notify the City Circle if you change your name / address, or no longer pay an amount of income tax or capital gains tax equal to the tax reclaim on your donations.
4) If you pay tax at the higher rate, you can claim further tax relief in your Self-Assessment tax return.

Please return completed form to the City Circle at the address below.

The City Circle (Charity Reg. No. 1088931), PO Box 29890, London SW19 8FX
t: 07946 431 451 e: info@thecitycircle.com w: thecitycircle.com